



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS



DEPARTMENT OF CORRECTIONS

Vicente Taman Seman Building
P.O. Box 506506, Saipan, MP 96950
Telephone: (670) 664-9061 Facsimile: (670) 664-9515

Part	Section	Subject	Policy No.	Review Date
Institutional Services	Sanitation and Hygiene	Pest Control Plan	4.4.2	
Reference	ACA Standard 3-ALDF-4D-04 Pest Control Plan			
Consent Decree	Paragraph 37 Pest Control Plan			

I. PURPOSE

To describe the pest control plan of the Department of Corrections (DOC). There is a written plan for the control of vermin and pests that includes, at a minimum, Monthly inspections by a qualified person.

II. POLICY

It is the policy of the Department of Corrections (DOC) to provide a clean, pest and vermin free environment for the staff, inmates and visitors. The pest control program conforms to appropriate local and professional requirements to provide protection to the health and safety of inmates, staff, and visitors.

III. DEFINITION

Pest: Any destructive insect, animal, or vermin that causes annoyance, discomfort, or disease.

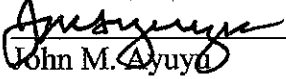
IV. PROCEDURES

- A. Pests are any destructive insect, animal, or vermin that cause annoyance, discomfort, or disease. The pest control plan is managed by the Logistic & Supply Lieutenant through a regular preventive program for the control of pests.
- B. The Maintenance and Housekeeping Unit staff will inspect the facility monthly under the pest control plan and file report of those inspections to the Director of Administration and the Commissioner of Corrections.
- C. A monthly inspection and pest control service are provided by contract with a licensed professional pest control service. The contract requires inspection and spraying of pesticide chemicals that are appropriate and safe for the environment and the health of those within all areas of the facility and outside surrounding areas. The Maintenance and Housekeeping Unit Supervisor or a designated officer monitors

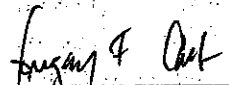
spraying and other pest control activities. Each activity shall be documented and maintained by the Maintenance and Housekeeping Unit Supervisor. The purpose of the pest control service is to eliminate pest infestations and provide preventive treatments for future infestations.

D. All corrections officers are required to submit an incident report to the Maintenance and Housekeeping Unit Supervisor on any observation of any pest within the facility. The Maintenance and Housekeeping Unit Supervisor will take corrective action by contacting the pest control contractor.

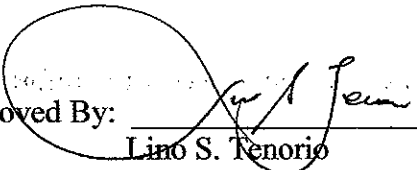
E. If necessary, additional preventive treatments may be scheduled such as the kitchen area where treatment will be after food preparation hours.

Prepared By: 
John M. Ayuyao
Deputy Director of Corrections

11-20-07
Date

Reviewed By: 
Gregory F. Castro
Director of Corrections

11/26/07
Date

Approved By: 
Lino S. Tenorio
Commissioner of Corrections

11/26/07
Date